



BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,
PE28 2WF

Tel: 07842700075 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mr. R ROBINSON

To Members of the Council

31st May 2023

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 5th June 2023 at 7.30 p.m.

At the village hall (Church Annex) in Benwick. Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering and wear it if you are comfortable doing so for the good of others. Temperatures may be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation.

Yours truly

Mr R Robinson
Clerk/Proper Officer

.....
All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.
A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

| | | |
|-----------|---|--|
| 034/23-24 | Apologies for absence | |
| 035/23-24 | Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest | |
| 036/23-24 | PUBLIC TIME | |
| 037/23-24 | Confirmation of Minutes To approve and sign the Minutes of the Council Meeting held on 11 th May 2023 | |
| 038/23-24 | Matters Arising | |
| 039/23-24 | The Pound to discuss and agree any actions needed | |
| 040/23-24 | County & District Councillors Reports | |
| 041/23-24 | Dog fouling to discuss and agree any actions including a bin proposed for Caton's bridge | |
| 042/23-24 | Village Hall to discuss and agree any actions needed including a) budgeting for expenditure on any matters connected with the village hall b) report of Working Group on school use of the hall | |
| 043/23-24 | Biodiversity & habitat initiatives to discuss and agree any actions | |
| 044/23-24 | Insurance to discuss and agree | |
| 045/23-24 | Planning to discuss and agree any actions needed regarding a) Planning Appeal APP/D0515/W/23/3320053 F/YR21/1520/F Crazy Acres Chase Road Benwick March The siting of 6 x gypsy caravans, erection of a day room block, gates and fencing, and the formation of associated hardstanding (part retrospective) b) Any other planning situations | |

| | | | | |
|------------------|--|---|------------------|--|
| 046/23-24 | Income & Expenditure | | | |
| | a) Members to consider and approve the following accounts for payment | | | |
| | Npower | Electricity April - DD paid 25/5/2023 (inc. VAT) | £97.67 | |
| | | Sub-total pre-authorised by Council, paid in April | £97.67 | |
| | HHA Grounds Maint. | May Cemetery (inc. VAT) | £392.40 | |
| | R Robinson | Expenses & salary | £389.26 | |
| | Ivan Cooper | Internal Audit Fee | £145 | |
| | DJ&MO Jackson&Son | Pound decorative railings (inc. VAT) | £768.00 | |
| | Margaret Moore | 2 nd prize scarecrow | £20 | |
| | Helen Currie | 1 st prize house decoration | £30 | |
| | Mrs Crossan | 1 st prize scarecrow | £30 | |
| | Benwick Village Hall | Hall hire for Bloom photo exhibition | £176 | |
| | | Subtotal to authorise for payment now | £1,950.66 | |
| | | TOTAL EXPENDITURE AUTHORISED | £2,048.33 | |
| | b) Clerk to report on the May Bank Balances and reconciliation statement | | | |
| | c) to discuss and agreed any actions relating to bank accounts | | | |
| | d) to discuss and agree any matters relating to the audit for the financial year 2022-23 | | | |
| 047/23-24 | Correspondence | | | |
| | a) Rural Services Network, Bulletin (email 3/5/2023, 10/5/2023, 16/5/2023, 23/5/2023) | | | |
| | b) FDC Press release (email 10/5/2023 x2, 19/5/2023, 22/5/2023, 23/5/2023 x2, 26/5/2023) | | | |
| | Member Services (email 17/5/2023, 24/5/2023, 30/5/2023 x2) elections (email 22/5/2023) | | | |
| | c) CAPALC Bulletin (email 18/5/2023) | | | |
| | d) NALC Chief Executive's Bulletin (email 5/5/2023, 18/5/2023, 25/5/2023) Newsletter (email 10/5/2023, 24/5/2023) Events (email 16/5/2023) | | | |
| | e) Highways - TMC Incident Report February (email /3/2023) Events (email 2/5/2023) Works (email 16/5/2023, 19/5/2023, 23/5/2023) | | | |
| | f) Middle Level – Bank raising (email 3/5/2023) | | | |
| | g) CCC – Easter Holiday Programme (email /3/2023) newsletter (email 30/5/2023) | | | |
| | h) NHS CAMBS – Integrated care (email 16/5/2023) | | | |
| | i) Middle Level commissioners – unregistered and abandoned boats (email /3/2023) | | | |
| | j) QEH – newsletter (email 25/5/2023) | | | |
| | k) CPRE – Hedgerows (email 8/5/2023) – Solar panels (email 10/5/2023, 17/5/2023) | | | |
| | l) Cambs Community Foundation (email 23/5/2023) | | | |
| | m) ACRE – Cancer support discussion (email 24/5/2023) | | | |
| | n) Greater Cambridge Partnership – Sustainable Travel Zone consultation (email 26/5/2023) | | | |
| 048/23-24 | Speeding in Benwick and MVAS operation to discuss and agree any actions needed | | | |
| 049/23-24 | Village sign to discuss and agree any actions needed | | | |
| 050/23-24 | Police Report to discuss and agree actions in relation to community police meeting | | | |
| 051/23-24 | War memorial to discuss and agree any actions needed | | | |
| 052/23-24 | Agenda Items/Next Meeting - to discuss and agree the format and date of the next Parish Council meeting proposed to be Monday 3 rd July 2023. Items to be included on agenda should be with the Clerk by Monday 1 st May 2023 | | | |
| 053/23-24 | Motion to exclude the Press and Public | | | |
| 054/23-24 | Vacant seat to discuss and agree any actions | | | |